

STANDARD OPERATING PROCEDURE NO. 5
for
Inadvertent Discovery of Cultural Materials

Contact: Kekapala Dye, NARS IV and Cultural Resources Specialist, Environmental Office, 1304 Kekuanaoa Street Hilo, Hawaii 96816; 808-672-1274; kekapala.p.dye.nfg@mail.mil.

Scope: This Standard Operating Procedure (SOP) outlines the steps to be taken upon inadvertent discovery of cultural resources. It is intended for all personnel. Examples of applicable personnel are

- Leadership - TAG, DAG, HIARNG Commander, CoS
- ENV, FMO
- USPFO
- G-3, Operations
- G-1, G2, G4, and G6.
- Facility managers and armorers
- Personnel assigned to historic facilities

Statutory Reference(s):

- Native American Graves Protection and Repatriation Act (NAGPRA) and its implementing regulation (43 CFR 10)
- Archaeological Resources Protection Act (ARPA)
- National Historic Preservation Act (NHPA) and its implementing regulation (36 CFR 800)
- Hawaii Revised Statutes (HRS), Chapter 6E-43
- Hawaii Administrative Rules (HAR) 13-300

Applicability:

Typical actions that trigger this SOP:

- Field training exercises
- Construction and maintenance
- Activities such as digging, bulldozing, clearing or grubbing
- Off-road traffic

- General observations (i.e., eroded areas, gullies, trails)

Discovery of the following will trigger this SOP:

- Discovery of known or likely human remains
- Unmarked graves
- Pre-contact or historical artifacts
- Archaeological features
- Paleontological remains

Actions: This section describes specific actions to be taken for inadvertent discovery. The flowchart is intended to be used by unit/activity level personnel, unit Commanders, and similar personnel, as a decision-making guide when inadvertent discoveries are made as described under the applicability section of this SOP (**Figure 3-5**).

Unit personnel, contractor, field crews, other tenants

- Cease ground-disturbing activity when possible historical artifacts and features, human remains, or burials are observed or encountered
- Report any observations or discoveries of historical artifacts and features, human remains, burials, or features immediately to the unit Commander or facility manager
- Secure the discovery location(s).

Unit Commander or Training Installation Manager

- Immediately notify Range Control.
- Await further instructions from the range control officer.
- Examine the location of the discovery to ensure that it has been properly secured. Take appropriate measures to further secure location if needed.
- Coordinate with range control officer on where activities can resume.
- Give direction to the field troops, construction crew, or non-ARNG user regarding locations where training exercises or activity may continue.

Range Control Officer

- Examine the location of the discovery to ensure that it has been properly secured. Take appropriate measures to further secure location (from vandalism and weather) if needed.

- Give direction to the unit Commander, construction crew, or non-ARNG user regarding locations where training exercises or activity may continue.
- Immediately notify the CRM.
- If human remains are known or suspected to be present, also promptly notify the state police.

Activity may not resume in area of discovery until cleared by the CRM. Anticipate a minimum of 30 days.

Cultural Resources Manager

The CRM has a number of specific procedures to follow in the event of an inadvertent discovery, with procedures varying dependent on whether the discovery occurs on federal, state, or privately owned land, and whether human remains or funerary items are discovered. Guidance for this topic is included in Appendix J of the Integrated Cultural Resources Management Plan.

STANDARD OPERATING PROCEDURE 5 **Inadvertent Discovery of Potential Cultural Resource**

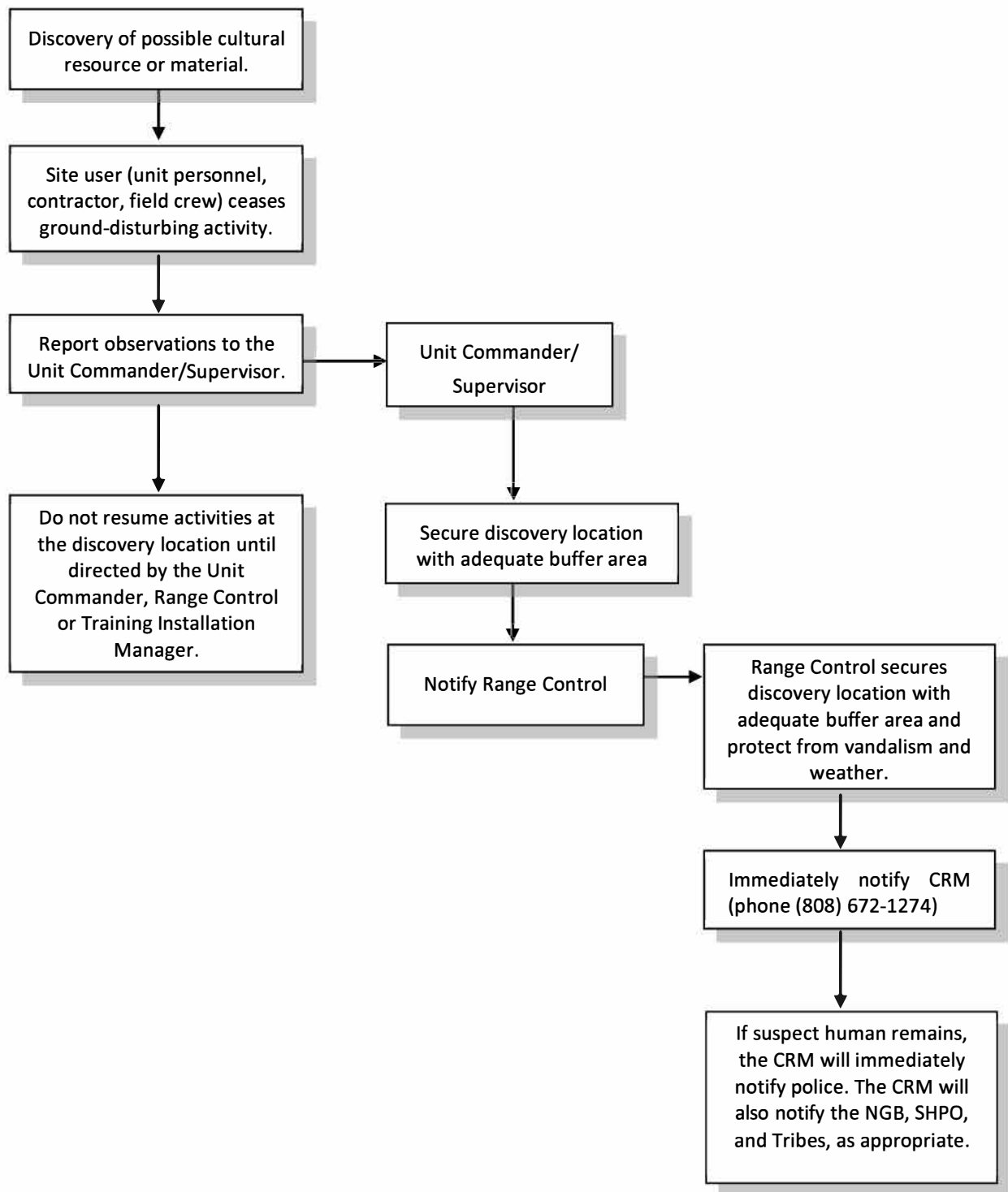


Figure 3-5. Flow Chart for the Inadvertent Discovery of Potential Cultural Resource